



**Eastern Waste Management Authority
Ordinary Board Meeting**

Minutes

Thursday 21 November 2024

Minutes

Eastern Waste Management Authority Ordinary Meeting of the Board of Management

Meeting to be held on Thursday 21 November 2024 commencing at 5:30pm,
at the City of Norwood, Payneham & St Peters, 175 The Parade, Norwood.

The Chair, Mr F Bell declared the Meeting open at 5.30pm and that a quorum was present.

1. Acknowledgement of country

2. Present

Directors:

Mr F Bell	Independent Chairperson
Cr L Huxter	Adelaide Hills Council
Mayor M Jones	Corporation of the Town of Walkerville
Cr C Clutterham	City of Norwood, Payneham & St Peters (entered the meeting 5:56pm)
Mr S Dilena	City of Prospect
Mr P Di Iulio	Campbelltown City Council
Cr T Jennings	City of Burnside
Mr C Malak	City of Unley

Deputy Directors:

Mr P Hill	City of Mitcham
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In Attendance:

Mr D Maywald	Acting General Manager
Mr B Krombholz	Manager Operational Services
Ms K Vandermoer	Manager Human Resources & Financial Services
Ms M Bekesi	Leader of Educations and Promotions

3. Apologies

Mayor H Holmes-Ross	City of Mitcham
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4. Conflicts of interest

Nil.

5. Confirmation of the minutes

5.1 Minutes of the Eastern Waste Management Authority Special Board Meeting

Moved Cr T Jennings:

1. That the Minutes of the Eastern Waste Management Authority Ordinary East Waste Board Meeting held on held on 26 September 2024 be confirmed as a true and correct record.
2. That the Minutes of the Eastern Waste Management Authority Special East Waste Board Meeting held on held on 17 October 2024 be confirmed as a true and correct record.
3. That the Minutes of the Eastern Waste Management Authority Special East Waste Board Meeting held on held on 29 October 2024 be confirmed as a true and correct record.

Seconded Mayor M Jones

Carried

6. Matters arising from the minutes

Nil.

7. Questions Without Notice

Nil.

8. Presentations

Nil.

The Chairperson sought and was granted leave of the meeting to bring forward item 10.3.

10. Confidential Reports

10.3 Appointment of Independent Consultant

RECOMMENDATION 1

Moved Mr P Di Iulio that pursuant to Section 90(2) and (3)(b) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste Acting General Manager, David Maywald, East Waste Manager Operations, Mr Brian Krombholz, East Waste Manager Human Resources and Financial Services, Kelly

Vandermoer, and East Waste Leader of Education and Promotions, Megan Bekesi, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(b) information the disclosure of which—

(i) could reasonably be expected to confer a commercial advantage on a person with whom the East Waste Board is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste;

(ii) would on balance be contrary to the public interest as the outcome of the decision may impact the pricing provided by the consultants and therefore result in further costs to the Member Councils and their constituents.

The East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential

Seconded Cr L Huxter

Carried

RECOMMENDATION 3

Moved Cr L Huxter that Under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board recommends that the report, attachment, discussion and minutes be kept confidential until further order.

Seconded Mayor M Jones

Carried

9. Reports

9.1 Financial Statements – Budget Review One FY 2025

Moved Mr S Dilena That the Board notes and accepts the forecasted end of year result associated with the FY2025 Budget Review One.

Seconded Cr T Jennings

Carried

Mr P Di Iulio left the meeting at 6.29pm.

Mayor M Jones left the meeting at 6:29pm.

9.2 Review of Long-Term Financial Plan FY2025-2034

Variation

With the agreement of both the mover and the seconder the motion was varied as follows:

Moved Mr S Dilena That the Board endorse the draft principles and assumptions presented within the draft Long Term Financial Plan (Attachment A, Item 9.2, Board Meeting, 21

November 2024), with the expectation that Administration review East Waste's working capital requirement as a mechanism for retaining an appropriate cash balance over the life of the Plan.

Seconded Cr C Clutterham

Carried

9.3 Prudential Review Collection Vehicle Tender

Moved Mayor M Jones that the Board:

1. Is satisfied, having reviewed the Collection Vehicle Tender Project Prudential Report, that it adequately documents the financial and other risks associated with the tender and contract process, as per the requirements of Section 48 of the Local Government Act 1999;
2. Adopts the draft Prudential Report as presented in the Collection Vehicle Tender Prudential Review Report (Item 9.3, Attachment A, Board Meeting 21 November 2024)

Seconded Mr P Hill

Carried

9.4 Review of Delegated Powers

Moved Cr C Clutterham:

1. That the East Waste Board notes that a comprehensive review of Council's Instruments of Delegation has been conducted in accordance with section 44(6a) of the Local Government Act 1999.
2. That the East Waste Board hereby revokes its previous delegations to the General Manager of those powers and functions under the following legislation and subordinate legislation where indicated in the Instruments:
 - ii. Local Government Act 1999
 - iii. Work Health Safety Act 2012.
3. That the East Waste Board in exercise of the power contained in section 44(1) of the Local Government Act 1999 delegates the powers and functions under the following Acts and subordinate legislation, where specified in the proposed Instruments of Delegation contained in the attached Instruments of Delegation, with the exception of those powers and functions identified as 'Not delegated', to the person occupying the office of General Manager (and any person to appointed to act in that position) on this 21st day of November 2024, subject to the conditions and or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation included as

attachments to this report.

1. Environment Protection (Waste to Resources) Policy 2010
2. Local Government Act 1999
3. Work Health Safety Act 2012.
4. That the East Waste Board note that such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

Seconded Cr T Jennings

Carried

9.5 Revised Terms of Reference – Audit & Risk Management Committee

Moved Cr T Jennings that the Board adopt the revised Terms of Reference for the Audit & Risk Management Committee (Attachment A, Item 9.5, Board Meeting, 21 November 2024).

Seconded Mr S Dilena

Carried

9.6 Communication Systems Upgrade – Customer Service Metrics

Variation

With the agreement of both the mover and the seconder the motion was varied as follows:

Moved Cr T Jennings that the Board:

1. Receives and notes the Customer Service Telephone Metrics Report (Attachment A of Report 9.6 Board Meeting 21 November 2024).
2. Presents the report to the East Waste Board annually including comparison data.

Seconded Cr C Clutterham

Carried

9.7 Treasury Management Performance Report

Moved Cr L Huxter that the Board endorse the 2024 Annual Treasury Management Performance Report (Attachment A, Item 9.7, Board Meeting, 21 November 2024).

Seconded Mr S Dilena

Carried

9.8 WHS Action Rebate Plan

Variation

With the agreement of both the mover and the seconder the motion was varied as follows:

Moved Cr T Jennings that the Board:

1. Receives and notes the report (Attachment A, Item 9.8, Board Meeting 21 November 2024)
2. Acknowledge East Waste's extensive efforts to progress the Plan to completion.

Seconded Cr L Huxter

Carried

9.9 Single Use Plastics Submission

Moved Cr T Jennings That the Board receives and notes the Single-use and Other Plastic Products Submission (Attachment A, Item 9.9, Board Meeting 21 November 2024).

Seconded Cr C Clutterham

Carried

9.10 Board & Committee Performance Evaluations

Moved Cr C Clutterham that The Board receives and notes the Board & Committee Performance Evaluation Report, (Attachment A, Item 9.10, Board Meeting, 21 November 2024) prepared by Red Wagon Solutions.

Seconded Cr T Jennings

Carried

9.11 Proposed Meeting Schedule for 2025

Moved Cr L Huxter That the East Waste Board receives and approves the proposed meeting schedule for the Audit & Risk Management Committee and East Waste Board Meetings for 2025.

Seconded Cr T Jennings

Carried

9.12 Proposed Meeting Schedule for 2025

Moved Cr C Clutterham That the East Waste Board receives and notes the Information Report for November 2024.

Seconded Cr L Huxter

Carried

10. Confidential Reports

10.1 RFT 2025/07: Cab Chassis & Compactors

RECOMMENDATION 1

Moved Cr C Clutterham that pursuant to Section 90(2) and (3)(d) of the *Local Government Act, 1999* the East Waste Board orders that the public, with the exception of Mr David Maywald, Acting General Manager, Ms Kelly Vandermoer, Manager HR & Financial Services, Mr Brian Krombholz, Manager Operational Services, and Ms Megan Bekesi, Leader of Educations and Promotions, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(b) information the disclosure of which—

(i) could reasonably be expected to confer a commercial advantage on a person with whom East Waste is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste;

(ii) would on balance be contrary to the public interest as the outcome of the decision may impact the tender process.

The East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr T Jennings

Carried

RECOMMENDATION 3

Moved Cr C Clutterham that under Section 91(7) and (9) of the Local Government Act 1999 the Board orders that the report, attachment, discussion and minutes be kept confidential until further order.

Seconded Cr T Jennings

Carried

10.2 RFQ 2025-01: Provision of Internal Audit Services Evaluation Report

RECOMMENDATION 1

Moved Mr C Malak that pursuant to Section 90(2) and (3)(d) of the *Local Government Act, 1999* the East Waste Board orders that the public, with the exception of Mr David Maywald, Acting General Manager, Ms Kelly Vandermoer, Manager HR & Financial Services, Mr Brian Krombholz, Manager Operational Services, and Ms Megan Bekesi, Leader of Educations and Promotions, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

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(i) could reasonably be expected to confer a commercial advantage on a person with whom East Waste is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste;

(ii) would on balance be contrary to the public interest as the outcome of the decision may impact the tender process.

The East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr C Clutterham

Carried

RECOMMENDATION 3

Moved Cr C Clutterham that under Section 91(7) and (9) of the Local Government Act 1999 the Board orders that the report, attachment and minutes be kept confidential until further order.

Seconded Mr C Malak

Carried

11. Other business

Nil.

12. Next meeting of the Board

The next Ordinary Board Meeting is scheduled to be held on Thursday 27 February 2025, commencing at 5:30pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

13. Closure of meeting

There being no further business the Chair declared meeting closed at 7:11pm.

These minutes have been signed as a true and correct record of the East Waste Ordinary Board Meeting of 21 November 2024.

Signed _____
Chairperson

Date ____ / ____ / ____